

[Date]

[Recipient Name]

[Recipient Title/Department]

[Organization Name]

[Address]

Subject: Scope of Banking Operations Covered

Dear [Recipient Name],

This letter serves to formally outline the scope of banking operations and financial services currently authorized and covered under the agreement with [Bank Name].

The following operations are included within the approved scope:

- **Deposit Services:** Management of checking, savings, and fixed-term deposit accounts.
- **Lending and Credit:** Provision of commercial loans, lines of credit, and mortgage services.
- **Payment Processing:** Domestic and international wire transfers, ACH transactions, and real-time gross settlements.
- **Treasury Management:** Cash liquidity management, foreign exchange services, and risk mitigation tools.
- **Digital Banking:** Access to online banking platforms, mobile applications, and electronic reporting.
- **Trade Finance:** Issuance of letters of credit, bank guarantees, and export/import financing.

Please note that any banking activities not explicitly listed above shall require a separate addendum or specific authorization from our compliance department. We confirm that all listed operations are conducted in accordance with current regulatory requirements and internal risk management policies.

Should you require further clarification regarding these services, please contact [Department Name] at [Phone Number].

Sincerely,

[Signature]

[Sender Name]

[Sender Title]

[Bank Name]