

Date: [Insert Date]

To: [Department Name / Management]

From: [Employee Name]

Subject: Acknowledgment of Risk Management Guidelines

I hereby acknowledge that I have received a copy of the [Company Name] Risk Management Guidelines dated [Insert Date of Version].

I confirm that I have read and understood the contents of these guidelines. I agree to comply with the policies, procedures, and safety protocols outlined therein during the course of my employment.

I understand that it is my responsibility to:

- Identify and report potential risks or hazards in my work area.
- Follow all mitigation strategies established by the company.
- Participate in required risk management training sessions.
- Report any incidents or "near-misses" immediately to my supervisor.

I further understand that failure to comply with these guidelines may lead to disciplinary action, up to and including termination of employment.

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Employee Signature

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Printed Name

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Date Signed