

Date: [Insert Date]

To: [Insert Department Name / All Relevant Stakeholders]

From: [Insert Name/Title of Authorizing Officer]

Subject: DIRECTIVE: Adjustment to Liquidity Risk Premium (LRP) Rates

Effective as of [Insert Effective Date], this letter serves as a formal directive to increase the Liquidity Risk Premium (LRP) applied to [Insert Product Category/Business Line].

This adjustment is necessitated by current market conditions, including [Insert Brief Reason, e.g., increased funding costs or market volatility]. The new rates are as follows:

- **Current LRP:** [Insert Current Percentage]%
- **New LRP:** [Insert New Percentage]%
- **Total Adjustment:** [Insert Basis Point Increase] bps

This directive applies to all new [Insert Transactions/Loans/Contracts] originated on or after the effective date. Existing fixed-rate obligations will remain unaffected until their scheduled renewal or repricing date.

All relevant pricing models and internal systems must be updated by [Insert Deadline Date] to reflect these changes. Please ensure that all client-facing staff are informed and that disclosure documents are updated accordingly.

Should you have any questions regarding the calculation or implementation of this premium increase, please contact the Treasury or Risk Management Department.

Sincerely,

[Insert Signature]

[Insert Printed Name]

[Insert Title]

[Insert Organization Name]