

[Your Name]  
[Your Title/Department]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Department Name]

**Subject: Inquiry Regarding Anomalies in Recent Cross-Selling Performance Metrics**

Dear [Recipient Name],

I am writing to formally request a detailed review of the cross-selling performance data recorded for [Department/Team Name] during the period of [Start Date] to [End Date].

Upon initial review of the [Month/Quarter] reports, we have identified several statistical anomalies that warrant further investigation. Specifically, we have noted the following concerns:

- A disproportionate spike in secondary account openings relative to primary account activity.
- High rates of immediate account closures or cancellations following the achievement of sales targets.
- Inconsistencies between recorded cross-sell conversions and actual product utilization rates.

To ensure compliance with internal policies and to maintain the integrity of our sales reporting, please provide the following documentation by [Date]:

- Granular data logs for the transactions in question.
- Customer authorization timestamps for the additional services/products.
- A summary of the incentive structures applied during this period.

We intend to conduct a thorough audit to determine if these metrics reflect organic growth or if there are underlying procedural errors or unauthorized sales practices that need to be addressed.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Signature]  
[Your Printed Name]