

Date: [Date]

TO: [Repossession Agency Name]

[Agency Address]

[City, State, Zip Code]

RE: AUTHORIZATION TO POSSESS AND REPOSSESS VEHICLE

To Whom It May Concern,

This letter serves as formal authorization for **[Repossession Agency Name]** and its licensed agents to act as the authorized representative for **[Lending Institution/Company Name]** regarding the recovery and repossession of the following collateral:

- **Year:** [Year]
- **Make:** [Make]
- **Model:** [Model]
- **VIN:** [Vehicle Identification Number]
- **License Plate:** [Plate Number/State]

The registered owner/debtor is **[Debtor Name]**, currently residing at **[Debtor Address]**. The account is currently in default of the security agreement.

[Repossession Agency Name] is hereby authorized to enter upon the premises where the collateral may be found to take possession of said property. You are further authorized to transport and store the vehicle at your secured facility until further notice or until the redemption period has expired.

Please ensure all local laws and regulations regarding the peaceable repossession of property are followed. This authorization is valid until **[Expiration Date]** or until the recovery is completed.

Sincerely,

[Signature]

[Name of Authorized Officer]

[Title]

[Lending Institution Name]

[Phone Number]