

[Your Name]  
[Your Account Number]  
[Your Phone Number]  
[Your Email Address]

[Date]

To,  
The Branch Manager,  
[Bank Name]  
[Branch Address]

Subject: Request for Relationship Manager Contact Details

Dear Sir/Madam,

I am writing to formally request the name and contact information of the Relationship Manager assigned to my account.

I would like to discuss specific banking requirements and financial services related to my account. Please provide their direct office number and email address so that I may schedule a meeting or a call.

Thank you for your prompt assistance in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]