

Subject: NOTICE OF BREACH OF COVENANT: [Insert Covenant Section/Reference Number]

Date: [Insert Date]

To: [Recipient Name/Entity Name]

Address: [Recipient Address]

Dear [Name],

This letter serves as formal notice regarding a breach of the covenants established in the [Agreement Name, e.g., Lease Agreement or Loan Agreement] dated [Original Agreement Date].

Identification of Breach:

According to Section [Insert Section Number] of the Agreement, you are required to [Describe the original requirement or obligation].

As of [Date of Discovery], it has been determined that you are in violation of this covenant due to [Describe the specific action or inaction that caused the breach].

Required Action:

To remedy this breach, you are required to [Describe the steps needed to fix the issue] by no later than [Insert Deadline Date].

Failure to cure this breach within the specified timeframe may result in further action as outlined in the Agreement, including [Mention potential consequences, e.g., termination or penalties].

Please contact [Name] at [Phone/Email] to confirm that you have received this notice and provide an update on your plan for remediation.

Sincerely,

[Your Name]

[Your Title/Company]