

[Financial Institution Name]
[Address Line 1]
[City, State, Zip Code]
[Phone Number]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Notice of Unclaimed Property: Final Notice

Dear [Customer Name],

Our records indicate that your savings account listed below has been inactive for a period of [Number] years. According to state law, accounts that remain inactive for a specific period are considered abandoned, and the funds must be transferred to the State Treasury (a process known as escheatment).

Account Information:

Account Number: [Last 4 Digits of Account Number]
Current Balance: \$[Amount]

To prevent these funds from being turned over to the State of [State Name], you must take action by **[Deadline Date]**. You can keep your account active by performing one of the following actions:

- Making a deposit or withdrawal.
- Logging into your online banking portal.
- Signing and returning the enclosed "Notice of Intent" form in the provided envelope.
- Visiting a local branch with valid identification.

If we do not hear from you by [Deadline Date], your account will be closed and the balance will be remitted to the [State Name] Unclaimed Property Division. Once the funds are transferred to the state, you will be required to file a claim directly with the state government to recover them.

If you have any questions, please contact our customer service department at [Phone Number] or visit our website at [Website URL].

Sincerely,

[Name/Department]
[Financial Institution Name]