

[Date]

[Customer Name]
[Last Known Address]
[City, State, Zip Code]

Notice of Unclaimed Property: Outstanding Cashier's Check

Dear [Customer Name],

Our records indicate that you are the owner or payee of an outstanding cashier's check that has remained uncashed for a significant period. According to our files, the details of the check are as follows:

- **Check Number:** [Check Number]
- **Issue Date:** [Date of Issuance]
- **Amount:** \$[Amount]

Under state law, if these funds remain inactive, we are required to transfer them to the State Controller's Office as unclaimed property (escheatment). To prevent this transfer, please take action by [Deadline Date].

To claim these funds, please choose one of the following options:

1. Deposit or cash the original check if it is still in your possession.
2. If the check is lost or destroyed, sign the enclosed "Affidavit of Loss" and return it to us to request a replacement check.
3. Sign the bottom of this letter and return it to the address provided below to confirm your interest in these funds.

If we do not receive a response from you by [Deadline Date], the funds will be remitted to the state. Once transferred, you will need to file a claim directly with the State's Unclaimed Property Division to recover the money.

If you have already cashed this check, please disregard this notice.

Sincerely,

[Bank/Company Name]
[Department Name]
[Phone Number]
[Mailing Address]

CLAIMANT CONFIRMATION

I wish to claim the funds associated with the check listed above.

Signature: _____ Date: _____