

[Bank Name]  
[Department Name]  
[Street Address]  
[City, State, Zip Code]

[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

### **Notice of Unclaimed Property: Final Notice Before Escheatment**

Dear [Account Holder Name],

Our records indicate that there has been no activity on the following account(s) for an extended period of time:

- **Account Number:** [Last 4 Digits of Account Number]
- **Account Type:** [Savings/Checking/Certificate of Deposit]
- **Current Balance:** \$[Amount]

According to state law, accounts that remain inactive for a specific duration are considered abandoned. If we do not hear from you by **[Deadline Date]**, we are required by law to transfer these funds to the [State Name] State Controller's Office (or Unclaimed Property Division).

To prevent these funds from being turned over to the state, please take one of the following actions immediately:

1. Sign and return the enclosed "Account Reactivation Form."
2. Make a deposit, withdrawal, or transfer through online banking or at any branch.
3. Contact our Customer Service department at [Phone Number].

Once the funds have been transferred to the state, you will be required to file a claim directly with the state's unclaimed property office to recover your assets.

If you have already taken action to update this account or believe this notice is in error, please disregard this letter.

Sincerely,

[Name/Signature]  
[Title]  
[Bank Name]