

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

RE: Notice of Filing of Proof of Claim
Debtor Name: [Debtor Name]
Case Number: [Bankruptcy Case Number]
Account Number: [Your Account Number]

To Whom It May Concern,

Please be advised that a Proof of Claim has been formally filed in the above-referenced bankruptcy proceeding. This notice serves to inform [Bank Name] of the claim filed regarding the indebtedness owed by the debtor.

The details of the filing are as follows:

- Court: [Name of Bankruptcy Court]
- Claim Number: [Claim Number, if known]
- Date Filed: [Date Claim was Filed]
- Amount of Claim: \$[Total Amount]

Enclosed with this letter is a copy of the official Proof of Claim (Form 410) and supporting documentation for your records. Please update your internal files to reflect this filing and ensure all future correspondence or distributions regarding this account are handled in accordance with bankruptcy court procedures.

If you require additional information or have questions regarding this notice, please contact me directly at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title, if applicable]

Enclosure: Copy of Proof of Claim