

**Date:** [Insert Date]

**To:** [Name of Bank/Financial Institution]

**Branch Address:** [Insert Branch Address]

**City, State, Zip:** [Insert City, State, Zip]

**RE: Notice of Revocation of Power of Attorney**

To Whom It May Concern,

Please be advised that I, [Your Name], acting on behalf of [Company Name], hereby revoke, terminate, and cancel any and all Power of Attorney privileges previously granted to:

**Agent Name:** [Name of Former Attorney-in-Fact]

**Effective Date of Revocation:** [Insert Date/Immediately]

This revocation applies to all accounts held by [Company Name] at [Name of Bank], including but not limited to the following account numbers:

- [Insert Account Number 1]
- [Insert Account Number 2]

As of the effective date, the aforementioned individual no longer has the authority to sign checks, withdraw funds, access safe deposit boxes, or execute any financial transactions on behalf of the company. Please update your records immediately to reflect this change.

Please provide written confirmation that this revocation has been processed and that the agent's access has been terminated.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Position]

[Company Name]

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**NOTARY ACKNOWLEDGMENT**

State of [State] / County of [County]

On this day, before me personally appeared [Your Name], proved to me through satisfactory evidence of identification to be the person who signed this document in my presence.

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Notary Public Signature

My Commission Expires: [Date]