

To: [Name of Issuing/Advising Bank]  
Address: [Bank Address]  
Date: [Current Date]

**Subject: Application for Issuance of a Transferable Irrevocable Letter of Credit**

Dear Sir/Madam,

We, [Applicant Name], hereby request you to issue a Transferable Irrevocable Letter of Credit with the following details:

- **Applicant:** [Your Company Name and Address]
- **First Beneficiary:** [Your Company Name or Intermediary Name]
- **Second Beneficiary:** [Name of the Actual Supplier/Producer]
- **Currency and Amount:** [Currency] [Total Amount in Figures and Words]
- **Expiry Date:** [Date]
- **Place of Expiry:** [Country/City]
- **Port of Loading:** [Loading Port Name]
- **Port of Discharge:** [Discharge Port Name]
- **Description of Goods:** [Brief Description of Products]

**Transfer Terms:**

This Letter of Credit is to be issued as **Transferable**. We authorize you to transfer the credit, in whole or in part, to one or more Second Beneficiaries upon our specific instructions. The following terms may be reduced or altered during the transfer:

- The unit price of the goods.
- The total amount of the credit.
- The expiry date and the period for presentation of documents.
- The latest shipment date.

We agree that all bank charges related to the transfer of this Letter of Credit shall be for the account of the [Applicant/First Beneficiary].

This credit is subject to the Uniform Customs and Practice for Documentary Credits (UCP 600) current revision.

Sincerely,

[Authorized Signature]  
[Name and Title]  
[Company Stamp/Seal]