

Date: [Insert Date]

To: [Advising Bank Name]

[Bank Address]

[City, Country]

Swift Code: [Insert Swift Code]

Subject: Notification of Issuance of Irrevocable Documentary Letter of Credit

Dear Sir/Madam,

We wish to inform you that we have issued an Irrevocable Documentary Letter of Credit with the following details:

- **LC Reference Number:** [Insert LC Number]
- **Date of Issue:** [Insert Date]
- **Form of Credit:** Irrevocable
- **Applicant:** [Insert Applicant Name and Address]
- **Beneficiary:** [Insert Beneficiary Name and Address]
- **Currency and Amount:** [Insert Currency and Amount in Figures]
- **Expiry Date:** [Insert Date]
- **Place of Expiry:** [Insert Country/City]
- **Partial Shipments:** [Allowed/Not Allowed]
- **Transshipment:** [Allowed/Not Allowed]

We have transmitted the full operative instrument via SWIFT MT700. Please advise the beneficiary of the issuance of this credit without delay.

Please confirm receipt of this notification and advise us of any discrepancies found in the transmission.

Yours faithfully,

[Authorized Signature]

[Name of Issuing Bank]

[Department/Branch Name]