

[Beneficiary Name]  
[Beneficiary Address]  
[City, State, Zip Code]  
[Date]

[Advising/Confirming Bank Name]  
[Bank Address]  
[City, State, Zip Code]

**RE: Rejection of Amendment to Letter of Credit**

Dear Sir/Madam,

We refer to the following Letter of Credit (LC):

- **LC Number:** [Insert LC Number]
- **Issuing Bank:** [Insert Issuing Bank Name]
- **Amendment Number:** [Insert Amendment Number]
- **Amendment Date:** [Insert Date of Amendment Advice]

We hereby formally notify you that we **REJECT** the aforementioned amendment in its entirety.

The reasons for our rejection are as follows: [Optional: Insert brief reason, e.g., unfavorable payment terms / extended shipment date].

We shall continue to present documents and perform our obligations in accordance with the original terms and conditions of the Letter of Credit, disregarding this proposed amendment.

Please acknowledge receipt of this rejection and notify the Issuing Bank and the Applicant accordingly.

Yours faithfully,

[Authorized Signature]  
[Printed Name]  
[Title/Position]  
[Company Name]