

[Your Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Date]

[Advising/Confirming Bank Name]  
[Bank Address]  
[City, State, Zip Code]

**Subject: Rejection of Amendment to Irrevocable Letter of Credit**

Dear International Trade Department,

We are writing in reference to the following Irrevocable Letter of Credit:

- **Letter of Credit Number:** [LC Number]
- **Amendment Number:** [Amendment Number]
- **Issuing Bank:** [Issuing Bank Name]
- **Date of Amendment:** [Date of Amendment Notice]

Pursuant to Article 10 of the Uniform Customs and Practice for Documentary Credits (UCP 600), we, the Beneficiary, hereby formally notify you that we **reject** the above-referenced amendment in its entirety.

The original terms and conditions of the Letter of Credit shall remain in full force and effect. We will present documents for negotiation based on the original credit terms.

Please acknowledge receipt of this rejection and notify the issuing bank accordingly.

Sincerely,

[Authorized Signature]  
[Typed Name]  
[Title]  
[Contact Phone/Email]