

[Date]

To: [Confirming Bank Name]

[Bank Address]

[City, Country]

**RE: Demand for Payment under Confirmed Letter of Credit No: [LC Number]**

Dear Sir/Madam,

We, [Beneficiary Name], are the beneficiary of the above-referenced Confirmed Letter of Credit issued by [Issuing Bank Name] and confirmed by your institution on [Confirmation Date].

In accordance with the terms and conditions of said Letter of Credit, we hereby formally demand payment in the amount of [Currency and Amount in Figures] ([Amount in Words]).

We enclose herewith the following documents as required by the Letter of Credit:

- [Document 1: e.g., Original Draft/Bill of Exchange]
- [Document 2: e.g., Commercial Invoice]
- [Document 3: e.g., Bill of Lading/Transport Document]
- [Document 4: e.g., Packing List]

Please remit the proceeds to the following bank account:

Bank Name: [Your Bank Name]

Account Name: [Your Account Name]

Account Number/IBAN: [Your Number]

SWIFT/BIC Code: [Your SWIFT Code]

We confirm that all terms and conditions of the Letter of Credit have been complied with and the presented documents are in strict conformity.

Yours faithfully,

[Authorized Signature]

[Name and Title]

[Beneficiary Company Name]