

[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Advising/Confirming Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Acceptance of Confirmed Irrevocable Letter of Credit No: [LC Number]

Dear Sir/Madam,

We hereby acknowledge receipt of the Confirmed Irrevocable Letter of Credit referenced below:

- **LC Number:** [Insert LC Number]
- **Issuing Bank:** [Insert Issuing Bank Name]
- **Applicant:** [Insert Buyer/Applicant Name]
- **Amount:** [Insert Currency and Amount]
- **Expiry Date:** [Insert Expiry Date]

We have reviewed the terms and conditions of the aforementioned Letter of Credit and find them acceptable. We confirm our agreement to proceed with the transaction in accordance with the specified requirements.

We will present the required shipping and commercial documents to your counters for negotiation/payment within the validity period stipulated in the credit.

Please acknowledge receipt of this acceptance.

Sincerely,

[Signature]
[Name of Authorized Signatory]
[Title/Position]
[Company Stamp]