

[Date]

[Advising/Confirming Bank Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

RE: Notice of Cancellation of Confirmation for Irrevocable Letter of Credit

LC Number: [Insert LC Number]

Issuing Bank: [Insert Issuing Bank Name]

Beneficiary: [Insert Beneficiary Name]

Applicant: [Insert Applicant Name]

Amount: [Insert Currency and Amount]

Dear Sir/Madam,

We, [Company Name], the Beneficiary of the above-referenced Irrevocable Letter of Credit, hereby formally request the immediate cancellation of the **Confirmation** added to this credit by your institution.

Please note that this request applies only to the bank's confirmation. The underlying Irrevocable Letter of Credit issued by [Issuing Bank Name] shall remain in full force and effect according to its original terms and conditions.

We understand that any confirmation fees already paid are subject to your bank's terms and conditions regarding cancellation. Please provide us with a written acknowledgement confirming that your liability as a confirming bank has been discharged.

Should you require further documentation or have any questions regarding this instruction, please contact [Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title/Position]

[Company Name]

CC: [Issuing Bank Name]