

[Company Letterhead]

[Date]

[Bank Manager Name]

[Bank Name]

[Branch Address]

[City, State, Zip Code]

Subject: Request for Waiver of Documentation Discrepancy - Account Opening

Dear [Bank Manager Name],

In reference to our application for a corporate account for **[Company Full Legal Name]**, we acknowledge the discrepancy identified by your compliance team regarding the following document(s):

[List specific document and the nature of the discrepancy, e.g., Minor name variation on Article of Incorporation vs. Trade License]

We formally request a waiver for this discrepancy based on the following justifications:

- [Reason 1: e.g., The variation is due to a clerical error currently under correction with the registrar.]
- [Reason 2: e.g., All other KYC documents and tax IDs confirm the entity's identity.]

We confirm that the information provided in the rest of our application is true and accurate. We agree to indemnify [Bank Name] against any risks arising from this specific waiver and undertake to provide the corrected documentation by [Date].

We appreciate your assistance in processing our account opening. Please contact us at [Phone Number] or [Email Address] if further clarification is required.

Sincerely,

[Signature]

[Printed Name]

[Job Title/Designation]

[Company Seal/Stamp]