

[Bank Name]  
[International Department/Trade Finance Branch]  
[Bank Address]  
[Date]

To: [Customer/Exporter Name]  
[Customer Address]

**Subject: Advice of Acceptance of Foreign Exchange Transaction Documents**

Dear Sir/Madam,

We are pleased to advise you that we have formally accepted the documents presented under the following foreign exchange transaction:

- **Our Reference Number:** [Reference Number]
- **Letter of Credit Number:** [LC Number] (if applicable)
- **Bill of Exchange Number:** [Draft Number]
- **Transaction Amount:** [Currency and Amount]
- **Maturity Date:** [Date of Payment]
- **Drawee/Buyer:** [Name of Foreign Importer]

The documents have been examined and found to be in compliance with the terms and conditions of the credit/agreement. We have forwarded the documents to the issuing/collecting bank for final settlement.

Payment will be credited to your account [Account Number] on the maturity date mentioned above, less any applicable bank charges, interest, or commissions.

Please retain this advice for your records. Should you have any questions regarding this transaction, please contact our Trade Finance department.

Yours faithfully,

[Authorized Signature]  
[Name and Title]  
[Bank Stamp]