

[Bank Name]
[Bank Address]
[Date]

To: [Beneficiary Name]
[Beneficiary Address]

Subject: Advice of Acceptance of Documents under Letter of Credit

Dear Sir/Madam,

We refer to the documents presented by you on [Presentation Date] under the following Letter of Credit:

- **LC Number:** [LC Number]
- **Issuing Bank:** [Issuing Bank Name]
- **Invoice Number:** [Invoice Number]
- **Drawing Amount:** [Currency and Amount]

We are pleased to inform you that the documents have been examined and found to be in compliance with the terms and conditions of the aforementioned Letter of Credit.

We have forwarded the documents to the Issuing Bank. We confirm that the documents have been accepted for payment as follows:

[Select applicable option:]

- **For Sight Payment:** Payment has been processed and credited to your account number [Account Number] on [Date].
- **For Term/Usance Payment:** We have accepted the draft/documents and payment will be made at maturity on [Maturity Date].

The following charges have been deducted from the proceeds: [List Charges, if any].

Please contact our Trade Finance Department if you have any questions regarding this advice.

Yours faithfully,

[Authorized Signature]
[Name and Title]
[Bank Name]