

[Bank Name]
[Trade Finance Department]
[Bank Address]
[City, State, Zip Code]

Date: [Current Date]

To: [Applicant/Company Name]
[Applicant Address]
[City, State, Zip Code]

RE: ADVICE OF PAYMENT UNDER DOCUMENTARY LETTER OF CREDIT

Dear Sir/Madam,

We wish to advise that we have processed a payment under the following Letter of Credit:

- **Our Reference Number:** [L/C Number]
- **Beneficiary:** [Beneficiary Name]
- **Drawing Amount:** [Currency and Amount]
- **Value Date:** [Date of Payment]
- **Presentation Ref:** [Document Reference Number]

We have examined the documents presented and found them to be in strict compliance with the terms and conditions of the credit. Accordingly, we have debited your account number [Account Number] for the total amount of [Total Amount], which includes our handling commissions and applicable cable charges.

The following documents are enclosed herewith:

- [Commercial Invoice]
- [Bill of Lading / Air Waybill]
- [Packing List]
- [Certificate of Origin]
- [Insurance Document]

Please acknowledge receipt of the documents and notify us immediately if you identify any discrepancies.

Yours faithfully,

[Authorized Signature]
[Name and Title]
[Bank Name]