

**Date:** [Insert Date]

**To:**

[Beneficiary Name]

[Beneficiary Address]

[City, State, Zip Code]

**Subject: Notification of Payment under Letter of Credit No: [Insert LC Number]**

Dear [Contact Name/Department],

We are writing to formally notify you that payment has been processed in accordance with the terms and conditions of the above-referenced Letter of Credit.

**Transaction Details:**

- **Letter of Credit Number:** [Insert LC Number]
- **Issuing Bank:** [Insert Bank Name]
- **Applicant/Buyer:** [Insert Applicant Name]
- **Payment Amount:** [Insert Currency and Amount]
- **Value Date:** [Insert Date of Payment]
- **Reference Number:** [Insert Internal Reference/Advice Number]

The funds have been remitted to your designated bank account as per the following instructions:

- **Beneficiary Bank:** [Insert Bank Name]
- **Account Number/IBAN:** [Insert Account Number]
- **SWIFT/BIC Code:** [Insert Code]

Please note that any intermediary bank charges or receiving bank fees may have been deducted from the final amount received, subject to the terms of the credit.

Kindly acknowledge receipt of these funds. If you have any questions regarding this payment, please contact our Trade Finance Department at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Authorized Signature]

[Name of Sender]

[Title/Position]

[Bank/Company Name]