

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Date: [Date]

To: [Beneficiary/Exporter Name]
[Address]
[City, State, Zip Code]

Subject: Notice of Payment Under Letter of Credit No. [L/C Number]

Dear [Contact Person Name],

We are pleased to inform you that we have approved the documents presented under the above-referenced Letter of Credit issued by [Issuing Bank Name] in favor of [Beneficiary Name].

The details of the payment are as follows:

- **Letter of Credit Number:** [L/C Number]
- **Invoice Number(s):** [Invoice Number]
- **Payment Amount:** [Currency] [Amount]
- **Value Date:** [Date of Transfer]
- **Recipient Bank:** [Beneficiary Bank Name]
- **Account Number:** [Beneficiary Account Number]

The funds have been remitted to your designated bank account, minus any applicable banking charges or commissions as per the credit terms.

Please acknowledge receipt of the funds with your bank. If you have any questions regarding this payment, please contact our Trade Finance Department at [Phone Number] or [Email Address].

Sincerely,

[Authorized Signature]
[Name and Title]
[Bank Name]