

[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Date]

[Advising/Confirming Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Letter of Authorization for Reimbursement under Letter of Credit No: [LC Number]

To the Letter of Credit Department,

We, [Your Company Name], hereby authorize [Reimbursing Bank Name] to reimburse [Advising/Confirming Bank Name] for any payments made under the irrevocable Letter of Credit Number [LC Number] dated [LC Issue Date] for the amount of [Currency and Amount].

This authorization is subject to the presentation of documents that strictly comply with the terms and conditions specified in the aforementioned Letter of Credit.

Please debit our account number [Your Account Number] for the total amount of the drawing, including any applicable bank charges, interest, or commissions as per our agreement.

This authorization shall remain valid until the expiration of the Letter of Credit or until we provide written notice of cancellation in accordance with the LC terms.

Sincerely,

[Signature]
[Name of Authorized Signatory]
[Title/Position]
[Company Stamp/Seal]