

[Your Bank Name]
[Your Bank Address]
[City, State, Zip Code]
[Date]

To: [Reimbursing Bank Name]
[Reimbursing Bank Address]
[City, State, Zip Code]

SUBJECT: CANCELLATION OF REIMBURSEMENT AUTHORIZATION

Dear Sir/Madam,

Regarding the Letter of Credit (LC) and Reimbursement Authorization detailed below:

- **Our LC Reference Number:** [Reference Number]
- **Your Reference Number (if known):** [Your Reference Number]
- **LC Issuance Date:** [Date of Issuance]
- **LC Amount:** [Currency and Amount]
- **Beneficiary:** [Beneficiary Name]

Please be advised that we hereby cancel our reimbursement authorization previously issued to you in relation to the above-mentioned Letter of Credit, effective immediately.

We confirm that no further drawings should be honored under this authorization. Please acknowledge receipt of this cancellation notice and confirm that your records have been updated accordingly.

All charges incurred up to the date of this cancellation are to be settled as per our previous agreement.

Thank you for your cooperation.

Yours faithfully,

[Authorized Signature]
[Name and Title]
[Department Name]