

[Date]

[Recipient Name]

[Recipient Title]

[Financial Institution Name]

[Address Line 1]

[Address Line 2]

**RE: Notice of Nullification of Letter of Credit #[Letter of Credit Number]**

Dear [Recipient Name],

This letter serves as formal notification that the above-referenced Letter of Credit (LC), issued on [Date of Issuance] in the amount of [Amount], is hereby nullified and cancelled effective immediately.

This action is taken in accordance with [Reference Specific Regulation or Compliance Standard, e.g., Section 402 of the Regulatory Act]. Due to [Specific Reason for Nullification, e.g., fulfillment of underlying obligations, change in regulatory requirements, or expiration of underlying permit], the security provided by this instrument is no longer required by the governing regulatory body.

We hereby request that [Financial Institution Name]:

- Mark the original Letter of Credit as cancelled in your records.
- Release all collateral or obligations associated with this credit facility.
- Provide written confirmation of the closure of this instrument to the undersigned.

Please find the original Letter of Credit document enclosed for your processing (if applicable).

Should you require further information or documentation regarding this regulatory compliance matter, please contact [Contact Person Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title]

[Organization Name]

cc: [Regulatory Agency Name]