

To: [Insert Name of Shipping Line/Carrier]

Date: [Insert Date]

Vessel/Voyage: [Insert Vessel Name and Voyage Number]

Port of Loading: [Insert Port Name]

Port of Discharge: [Insert Port Name]

Container/Booking Number: [Insert Number]

Description of Goods: [Insert Description]

Dear Sirs,

The above goods were shipped on the above vessel by [Insert Shipper Name] and destined for [Insert Consignee Name], but the relevant transport documents (Bills of Lading) have been lost, mislaid, or are otherwise unavailable.

We hereby request you to deliver the said goods to [Insert Name of Party to whom delivery is to be made] without production of the original Bills of Lading.

In consideration of your complying with our above request, we hereby agree as follows:

1. To indemnify you, your servants, and your agents and to hold all of you harmless in respect of any liability, loss, damage, or expense of whatsoever nature which you may sustain by reason of delivering the goods in accordance with our request.
2. In the event of any proceedings being commenced against you or any of your servants or agents in connection with the delivery of the goods as aforesaid, to provide you or them from time to time with sufficient funds to defend the same.
3. If the vessel or any other vessel or property in the same or associated ownership, management, or control should be arrested or detained in connection with such delivery, to provide such bail or other security as may be required to prevent such arrest or detention or to secure the release of such vessel or property and to indemnify you in respect of any liability, loss, damage or expense caused by such arrest or detention.
4. As soon as all original Bills of Lading for the above goods shall have come into our possession, to deliver the same to you, whereupon our liability hereunder shall cease.
5. This indemnity shall be governed by and construed in accordance with English Law and each and every person liable hereunder shall at your request submit to the jurisdiction of the High Court of Justice of England.

Yours faithfully,

For and on behalf of:

[Insert Requesting Party/Company Name]

Authorized Signature: _____
Name/Title: [Insert Name/Title]

Bank Guarantee / Countersignature

We, [Insert Name of Bank], hereby join in the above indemnity and jointly and severally guarantee performance of all the above-mentioned obligations.

For and on behalf of:

[Insert Bank Name and Branch]

Authorized Signature: _____

Bank Stamp/Seal: