

To,
The Chief Commercial Manager / Goods Supervisor,
[Name of Railway Administration],
[Station Name/Location].

Date: [Insert Date]

Subject: Letter of Indemnity for delivery of goods without production of original Railway Receipt (RR).

Dear Sir/Madam,

Consignment Details:

RR Number: [Insert RR Number]

Date of Issue: [Insert Date of Issue]

From Station: [Insert Origin Station]

To Station: [Insert Destination Station]

Description of Goods: [Insert Description and Quantity]

Weight: [Insert Weight]

The original Railway Receipt (RR) issued for the above-mentioned consignment has been lost / misplaced / is not available at the time of delivery. We, [Name of the Company/Consignee], are the rightful owners of the said goods.

In consideration of your delivering the said consignment to us without the production of the original Railway Receipt, we hereby agree to indemnify the [Name of Railway Administration] against all claims, demands, losses, costs, charges, and expenses which may be made against you or incurred by you by reason of the delivery of the said goods to us.

We further undertake to surrender the original Railway Receipt to you immediately should it be found at a later date. We also confirm that we have not assigned or transferred the rights of this consignment to any other party.

Yours faithfully,

For [Company Name]

[Authorized Signatory Name]

[Designation]

[Company Seal/Stamp]

Witness 1:

Name: [Insert Name]

Address: [Insert Address]

Witness 2:

Name: [Insert Name]

Address: [Insert Address]