

[Date]

[Name of Customs Authority]

[Department/Office]

[Address]

[City, State, Zip Code]

Subject: Settlement of Claim against Customs Guarantee No: [Guarantee Number]

To the Customs Commissioner,

This letter refers to the demand notice dated [Date of Demand Notice] regarding the claim filed under Customs Guarantee Number [Number] issued on behalf of [Name of Principal/Importer].

We, [Name of Bank/Insurance Company], acting as the guarantor, hereby acknowledge the claim for the total amount of [Currency and Amount].

Please find enclosed the payment details for the full settlement of this claim:

- Payment Reference Number: [Reference Number]
- Payment Date: [Date]
- Amount Paid: [Amount]
- Method of Payment: [Wire Transfer / Check / Others]

With this payment, we consider our obligations under the aforementioned guarantee for this specific claim to be fully discharged and settled. Please provide a formal receipt or acknowledgment of this payment at your earliest convenience.

If any further documentation is required to close this file, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Authorized Signature]

[Printed Name]

[Job Title]

[Name of Institution]