

To: [Shipping Line/Carrier Name]
Date: [Insert Date]

Letter of Indemnity / Consignee Guarantee

Vessel/Voyage: [Insert Vessel Name and Voyage Number]
Bill of Lading Number: [Insert B/L Number]
Container Number(s): [Insert Container Numbers]
Description of Goods: [Insert Description]
Invoice Value: [Insert Currency and Amount]

Dear Sirs,

The above goods were shipped on the above vessel by [Exporter Name] and consigned to [Consignee Name]. However, the original Bill of Lading has not yet arrived or is currently unavailable.

We, [Consignee Name], hereby request you to deliver the said goods to us without production of the original Bill of Lading. In consideration of your complying with our request, we hereby agree as follows:

1. To indemnify you, your servants, and your agents and to hold all of you harmless in respect of any liability, loss, damage, or expense of whatsoever nature which you may sustain by reason of delivering the goods to us.
2. In the event of any proceedings being commenced against you in connection with the delivery of the goods, to provide you from time to time with sufficient funds to defend the same.
3. As soon as the original Bill of Lading for the above goods comes into our possession, we shall produce and deliver the same to you.
4. The liability of each and every person under this indemnity shall be joint and several and shall not be conditional upon your proceeding first against any person.

Yours faithfully,

For and on behalf of:
[Consignee Company Name]

(Authorized Signature and Company Stamp)

BANK GUARANTEE / ENDORSEMENT

We, [Full Name of Financial Institution], hereby guarantee the performance of the above undertaking by [Consignee Name] and agree to the terms and conditions stated above.

For and on behalf of:

[Financial Institution Name]

(Authorized Signature and Bank Stamp)