

Date: [Insert Date]

To:

[Recipient Name/Company Name]

[Address Line 1]

[Address Line 2]

Subject: LETTER OF INDEMNITY

Dear [Name of Contact Person],

In consideration of [describe the specific action, service, or delivery being requested], we, [Your Company Name], hereby agree to indemnify and hold harmless [Recipient Company Name], its directors, officers, and employees against any and all claims, losses, damages, liabilities, and expenses (including legal fees) that may arise directly or indirectly from [describe the event or transaction].

We further undertake to provide you with any necessary evidence or documentation to assist in the defense of any such claims and to pay any settlements or judgments awarded against you in relation to the aforementioned matter.

This indemnity shall be governed by and construed in accordance with the laws of [Insert Jurisdiction/Country].

This agreement shall remain in full force and effect until [Insert Expiration Date or Condition].

Yours faithfully,

[Signature]

[Full Name]

[Job Title]

[Your Company Name]