

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Guarantor's Name]
[Guarantor's Address]
[City, State, Zip Code]

RE: RELEASE OF GUARANTEE - Lease Agreement for [Property Address]

Dear [Guarantor's Name],

This letter serves as formal notification and confirmation that you are hereby released from your obligations as a Guarantor under the Lease Agreement dated [Original Lease Date] for the property located at [Property Address].

This release is granted based on the following condition(s):
[E.g., Completion of the initial lease term / Successful assignment of the lease / Replacement of guarantor / Final payment of all outstanding balances].

Effective as of [Effective Date], you shall have no further financial or legal liability regarding the aforementioned lease, including but not limited to the payment of rent, damages, or other charges incurred after this date.

Please retain this document for your records as evidence of your release from the Guarantee.

Sincerely,

[Signature]
[Printed Name]
[Title, e.g., Landlord / Property Manager]

Acknowledgment of Release (Optional)

I, [Guarantor's Name], acknowledge receipt of this release.

Signature: _____ Date: _____