

[Company Letterhead]

[Date]

[Recipient Name/To Whom It May Concern]

[Recipient Address]

[City, State, Zip Code]

Subject: Employment Confirmation - [Employee Name]

Dear [Recipient Name],

This letter is to formally confirm that **[Employee Name]** is currently employed with **[Company Name]**.

Please find the employment details below:

- **Job Title:** International Treasury Manager
- **Employment Status:** [Full-time/Part-time/Permanent]
- **Start Date:** [Date]
- **Current Salary:** [Amount] per [Year/Month]
- **Job Responsibilities:** Managing global liquidity, international cash management, foreign exchange risk mitigation, and oversight of cross-border banking relationships.

Should you require any further information or additional documentation regarding [Employee Name]'s employment, please do not hesitate to contact our Human Resources department at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Job Title]

[Company Name]