

[Company Letterhead]

[Date]

To: [Immigration Authority/Embassy Name]

[Address]

[City, Country]

RE: Letter of Guarantee for [Applicant Full Name]

Dear Sir/Madam,

This letter is to confirm that [Company Name] will sponsor and guarantee [Applicant Full Name] for their [Visa Type, e.g., Employment Pass/Work Permit] application. [Applicant Full Name] has been appointed to the position of Senior Wealth Management Executive, effective [Start Date].

In this capacity, the applicant will be responsible for managing high-net-worth portfolios, providing strategic investment advice, and overseeing complex financial planning for our private banking clients. Their annual compensation package is [Amount/Currency], which reflects the seniority and specialized nature of the role.

Our Guarantee:

[Company Name] hereby guarantees the following:

- We assume full responsibility for the applicant's maintenance and stay in the country.
- We guarantee the payment of all salaries and benefits as stipulated in the employment contract.
- We undertake to cover all costs related to the repatriation of the applicant to their country of origin upon the termination of employment or expiration of the visa, if required by law.
- We ensure that the applicant will comply with all local laws and immigration regulations during their tenure.

We confirm that [Company Name] is a registered entity in good standing, and we possess the necessary financial resources to honor these commitments.

Should you require any further information, please contact [Contact Person Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Title, e.g., Head of HR / Managing Director]
[Company Stamp]