

**[Company Letterhead]**

**Date:** [Insert Date]

**To:** [Utility Company Name]  
[Billing Department Address]  
[City, State, Zip Code]

**Subject: Letter of Guarantee for Electricity Payment**

Dear [Contact Person or Billing Department],

This letter serves as a formal guarantee by **[Full Legal Name of Parent Company/Guarantor]**, located at **[Guarantor Address]**, for the payment of electricity services provided to **[Full Legal Name of Subsidiary/Customer]**, located at **[Service Address]**.

The details of the account(s) covered under this guarantee are as follows:

- **Account Number(s):** [Insert Account Number(s)]
- **Customer Name:** [Insert Name on Account]
- **Service Address:** [Insert Full Address]

**[Name of Guarantor]** hereby irrevocably and unconditionally guarantees the timely payment of all invoices, fees, and charges incurred on the aforementioned account(s). In the event that **[Name of Subsidiary/Customer]** fails to pay any outstanding balance by the due date, **[Name of Guarantor]** agrees to pay the full amount due within [Number] business days of receiving a written demand from [Utility Company Name].

This guarantee shall remain in full force and effect until [Specific Date] or until the account is closed and all outstanding balances are settled in full. This agreement may only be revoked with [Number] days' prior written notice to [Utility Company Name], provided that all current liabilities are cleared.

Sincerely,

**[Signature]**

**[Printed Name]**  
**[Job Title/Position]**  
**[Company Name]**  
**[Contact Phone Number]**  
**[Email Address]**