

EXPORT PAYMENT GUARANTEE LETTER

Date: [Insert Date]

To: [Beneficiary/Exporter Name]
[Address]
[City, Country]

Reference: [Contract/Invoice Number]

Dear Sir/Madam,

At the request of our client, [Applicant/Importer Name], we, [Bank Name], hereby issue this irrevocable payment guarantee in your favor for an amount not exceeding [Currency and Amount in Figures] ([Amount in Words]).

This guarantee is issued in connection with the export of [Description of Goods/Services] as per the terms of [Contract/Purchase Order Number] dated [Date].

We undertake to pay you the sum requested upon receipt of your first written demand, stating that [Applicant/Importer Name] has failed to fulfill their payment obligations under the aforementioned contract. Your demand must be accompanied by a copy of the unpaid invoice and transport documents (Bill of Lading/Airway Bill).

This guarantee shall remain valid until [Expiry Date]. Any claim under this guarantee must be received by us at our office on or before the close of business on that date. After this date, this guarantee becomes null and void.

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 758.

Sincerely,

[Authorized Signature]
[Name and Title]
[Bank Name and Stamp]