

[Bank or Surety Company Letterhead]

Date: [Insert Date]

To: [Name of Beneficiary/Employer]

[Address Line 1]

[Address Line 2]

Subject: Performance Bond No: [Insert Bond Number]

Dear [Name of Contact Person],

In consideration of **[Name of Contractor]** (hereinafter called "the Contractor") having entered into a contract dated **[Date of Contract]** with **[Name of Beneficiary]** (hereinafter called "the Employer") for the execution of **[Name of Project/Description of Works]** (hereinafter called "the Contract").

We, **[Name of Issuing Bank/Surety]**, having our registered office at **[Address of Bank/Surety]**, hereby irrevocably and unconditionally guarantee to pay the Employer an amount not exceeding **[Currency and Amount in Figures]** (**[Amount in Words]**) upon receipt of your first written demand stating that the Contractor is in breach of its obligations under the Contract.

We agree that no change or addition to the terms of the Contract, or any forbearance or forgiveness on the part of the Employer, shall in any way release us from our liability under this guarantee.

This guarantee shall remain valid until **[Insert Expiry Date]** or until the issuance of the Performance Certificate, whichever occurs first. Any claim for payment under this guarantee must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 758 and the laws of **[Insert Country/Jurisdiction]**.

Yours faithfully,

[Authorized Signature]

[Name and Title]

[Seal of the Bank/Surety]