

Date: [Insert Date]

To: [Factor Company Name]

Address: [Factor Company Address]

Attention: [Contact Person/Department]

RE: Request for Extension of Recourse Period / Buy-back Obligation

Dear [Contact Name],

Regarding the Factoring Agreement dated [Original Agreement Date] and specifically the accounts receivable associated with **[Debtor/Customer Name]** under Invoice Number(s) **[Invoice Numbers]**, totaling **[Total Amount]**.

According to our current agreement, the recourse period for these invoices is set to expire on [Original Expiry Date]. Due to [Brief Reason: e.g., temporary administrative delays or specific payment arrangements], we hereby formally request an extension of the recourse guarantee obligation.

We propose the following revised terms:

- **Extended Recourse Date:** [New Proposed Date]
- **Extension Fee (if applicable):** [Agreed Amount or N/A]

During this extension period, [Company Name] reaffirms its obligation to repurchase the aforementioned invoices should they remain unpaid by the new expiry date, subject to the terms of our master factoring agreement.

Please acknowledge your acceptance of this extension by signing and returning a copy of this letter.

Sincerely,

[Authorized Signature]

[Printed Name]

[Title]

[Company Name]

Acknowledgment and Acceptance:

The above extension is hereby granted and accepted.

For [Factor Company Name]: _____

Date: _____