

**Date:** [Insert Date]

**To:**

The Director of Customs  
[Customs Authority Name]  
[City/Country]

**Subject: Letter of Guarantee for Customs Clearance (Kafalah)**

Dear Sir/Madam,

We, the undersigned, [**Bank or Financial Institution Name**], located at [**Full Address**], hereby issue this unconditional and irrevocable letter of guarantee (Kafalah) on behalf of our client:

**Company Name:** [Importer/Company Name]  
**Commercial Registration No:** [Registration Number]  
**Address:** [Company Address]

This guarantee is issued to cover the customs duties, taxes, and any associated charges related to the importation of goods under the following details:

- **Invoice/Reference No:** [Insert Number]
- **Type of Goods:** [Description of Goods]
- **Guarantee Amount:** [Currency and Amount in Figures] ([Amount in Words])

We undertake to pay the [Customs Authority Name] any amount up to the maximum limit stated above, immediately upon your first written demand, stating that the aforementioned client has failed to fulfill their customs obligations or pay the required duties/taxes.

This guarantee shall remain valid until [**Expiry Date**]. Any claims under this guarantee must be received by our office on or before the close of business on the expiry date.

This guarantee is governed by the laws of [Country Name].

Sincerely,

[Authorized Signature]  
[Name and Title]  
[Bank/Institution Stamp]