

[Date]

[Guarantor Full Name]

[Guarantor Address]

[City, State, Zip Code]

**Subject: Notification of Approval as Guarantor**

Dear [Guarantor Name],

We are pleased to inform you that your application to act as a guarantor for the personal loan requested by [**Borrower Full Name**] has been approved.

**Loan Details:**

- Loan Account Number: [Account Number]
- Principal Amount: \$[Amount]
- Interest Rate: [Percentage]%
- Loan Term: [Number of Months/Years]

As the guarantor, you are legally responsible for the repayment of this loan should the primary borrower fail to meet their financial obligations. Please ensure you have reviewed the Guarantee Agreement and the specific Terms and Conditions attached to this letter.

The funds will be disbursed to the borrower once all final documentation has been signed and processed.

If you have any questions regarding your responsibilities or the details of this loan, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Representative Name]

[Job Title]

[Financial Institution/Company Name]