

**Date:** [Insert Date]

**To:**

[Borrower Name]

[Borrower Address]

[City, State, Zip Code]

**Subject: Revised Approval of Personal Loan - Account Number: [Account Number]**

Dear [Borrower Name],

We are pleased to inform you that your application for a personal loan has been re-evaluated, and we have issued a revised approval based on [mention reason for revision, e.g., updated financial documents/change in loan amount].

The revised terms of your loan are as follows:

- **Revised Loan Amount:** \$[Amount]
- **Revised Interest Rate:** [Percentage]%
- **Revised Loan Term:** [Number] Months
- **Revised Monthly Payment:** \$[Amount]
- **Origination Fee:** \$[Amount]
- **Effective Date:** [Insert Date]

This revised offer supersedes any previous approval letters sent to you regarding this specific loan request. All other standard terms and conditions of the original loan agreement remain in effect.

To proceed with this revised offer, please sign the attached updated Loan Agreement and return it to us by [Insert Deadline Date]. Once received, the funds will be disbursed to your nominated account within [Number] business days.

If you have any questions regarding these changes, please contact your Loan Officer at [Phone Number] or via email at [Email Address].

Thank you for choosing [Bank/Company Name].

Sincerely,

[Sender Name]

[Sender Title]

[Bank/Company Name]