

[Date]

[Recipient Name]  
[Recipient Title/Role]  
[Company Name]  
[Recipient Address]

**RE: Confirmation of Satisfaction of Conditions - [Reference Contract/Agreement Name]**

Dear [Recipient Name],

We are writing to formally confirm that the conditions precedent set forth in the agreement dated [Agreement Date] between [Party Name A] and [Party Name B] have been satisfied.

Specifically, the following conditions have been met:

- [Condition 1: e.g., Receipt of financial approval] - Satisfied on [Date]
- [Condition 2: e.g., Completion of property inspection] - Satisfied on [Date]
- [Condition 3: e.g., Delivery of legal documentation] - Satisfied on [Date]

Pursuant to the terms of the Agreement, this letter serves as formal notice that the Agreement is now unconditional and in full force and effect.

The parties shall now proceed toward [Next Step, e.g., Closing/Completion] scheduled for [Date].

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Title]