

[Lender Name]
[Lender Address]
[City, State, Zip Code]
[Date]

[Borrower Name]
[Business Name]
[Borrower Address]
[City, State, Zip Code]

RE: Notice of Commercial Auto Loan Approval

Dear [Borrower Name],

We are pleased to inform you that [Lender Name] has approved your application for a commercial auto loan. Below are the specific terms and conditions associated with this approval:

- **Loan Amount:** \$[Amount]
- **Interest Rate:** [Rate]%
- **Loan Term:** [Number of Months] months
- **Monthly Payment:** \$[Amount]
- **Collateral/Vehicle:** [Year, Make, Model, VIN]
- **Down Payment Required:** \$[Amount]

This approval is subject to the following conditions being met prior to funding:

- Verification of updated business financial statements.
- Proof of comprehensive and collision insurance naming [Lender Name] as loss payee.
- Execution of final loan documents and security agreements.

This offer is valid until [Expiration Date]. To proceed, please contact your loan officer at [Phone Number] or [Email Address] to schedule the signing of the final documents.

Congratulations on the expansion of your business fleet. We look forward to working with you.

Sincerely,

[Authorized Signature]
[Name of Loan Officer]
[Title]