[Dealership Name]
[Dealership Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

RE: Financing Approval for [Year] [Make] [Model]

Dear [Customer Name],

We are pleased to inform you that your application for vehicle financing has been approved through our network of lending partners. Based on the information provided, we have secured the following preliminary terms for your used vehicle purchase:

- **Vehicle:** [Year] [Make] [Model]
- **Vehicle ID Number (VIN):** [VIN Number]
- **Approval Amount:** $[Amount]
- **Interest Rate (APR):** [Percentage]%
- **Loan Term:** [Number of Months] Months
- **Estimated Monthly Payment:** $[Amount]
- **Required Down Payment:** $[Amount]

This approval is subject to the verification of the following documents:

- Valid Driver's License
- Most recent proof of income (Paystubs/Bank Statements)
- Current proof of residence (Utility bill)
- Proof of valid auto insurance

Please note that this offer is valid until [Expiration Date]. We invite you to visit the dealership at your earliest convenience to finalize the paperwork and take delivery of your vehicle.

If you have any questions regarding these terms, please contact our Finance Department at [Phone Number].

Sincerely,

[Finance Manager Name]
[Dealership Name]