

[Financial Institution Name]  
[Address]  
[City, State, Zip Code]  
[Phone Number]

[Date]

**RE: Pre-Approval for Used Vehicle Financing**

Dear [Applicant Name],

We are pleased to inform you that you have been pre-approved for a used vehicle loan based on the information provided in your application.

**Financing Details:**

- **Maximum Loan Amount:** \$[Amount]
- **Interest Rate (APR):** [Rate]%
- **Loan Term:** [Number] Months
- **Expiration Date:** [Date]

**Vehicle Requirements:**

- Maximum Vehicle Age: [Number] years
- Maximum Mileage: [Number] miles
- The vehicle must have a clean title (no salvage or branded titles).

Please present this letter to the dealership when selecting your vehicle. To finalize the loan, we will require a signed bill of sale, the vehicle identification number (VIN), and proof of insurance.

This pre-approval is subject to final verification of your financial status and a satisfactory inspection of the chosen vehicle.

Sincerely,

[Officer Name]  
[Title]  
[Financial Institution Name]