

Date: [Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Financing Approval for Used Vehicle

Dear [Customer Name],

We are pleased to inform you that your application for used vehicle financing has been approved. Below are the details regarding your loan approval:

- **Vehicle:** [Year, Make, Model]
- **Vehicle Identification Number (VIN):** [VIN Number]
- **Approved Loan Amount:** \$[Amount]
- **Interest Rate (APR):** [Percentage]%
- **Loan Term:** [Number of Months] months
- **Monthly Payment:** \$[Amount]
- **Required Down Payment:** \$[Amount]

This approval is valid until [Expiration Date] and is subject to the following conditions:

- Verification of current income and employment.
- Proof of valid comprehensive and collision insurance.
- Final inspection and valuation of the vehicle.
- Execution of all final loan documents.

To finalize your financing, please bring a valid driver's license and proof of insurance to our office or your designated dealership.

Congratulations on your vehicle purchase. If you have any questions, please contact our financing department at [Phone Number].

Sincerely,

[Officer Name]
[Title]
[Financial Institution Name]