

[Date]

[Borrower Name]

[Business Name]

[Address]

[City, State, Zip Code]

Subject: Conditional Approval of SBA 7(a) Business Acquisition Loan

Dear [Borrower Name],

We are pleased to inform you that [Lending Institution Name] has approved your application for an SBA 7(a) loan for the acquisition of [Target Business Name]. This approval is subject to the terms and conditions outlined below and the final authorization of the U.S. Small Business Administration (SBA).

Loan Terms:

- **Loan Amount:** \$[Amount]
- **Interest Rate:** [Percentage]% (Variable/Fixed)
- **Term:** [Number of Months/Years]
- **Collateral:** [Description of Collateral/Business Assets]
- **Equity Injection:** \$[Amount] (Verified Buyer Down Payment)

Conditions of Approval:

- Final review and execution of the Purchase and Sale Agreement.
- Satisfactory business valuation and/or equipment appraisal.
- Execution of personal guarantees by all owners of 20% or more.
- Proof of required insurance coverage (Life, Liability, and Hazard).
- Compliance with all SBA Standard Operating Procedures.

This commitment is valid until [Expiration Date]. Please sign and return a copy of this letter to acknowledge your acceptance of these terms.

Congratulations on this milestone. We look forward to helping you complete this acquisition.

Sincerely,

[Signature]

[Name of Loan Officer]

[Title]

[Lending Institution Name]

Acceptance:

I/We accept the terms of this loan approval.

Date: _____ Signature: _____