

[Lender Name]
[Lender Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Borrower Name]
[Business Name]
[Borrower Address]
[City, State, Zip Code]

RE: Notice of Loan Approval - SBA Export Express Program

Dear [Borrower Name],

We are pleased to inform you that your application for a small business loan under the U.S. Small Business Administration (SBA) Export Express program has been approved. This loan is intended to support your business's export development activities and international trade expansion.

The approved terms of your loan are as follows:

- **Loan Amount:** \$[Amount]
- **Interest Rate:** [Rate]% (Fixed/Variable)
- **Maturity Term:** [Number of Months/Years]
- **Collateral:** [Description of Collateral]
- **SBA Guaranty:** [Percentage]%

Purpose of Funds:

The proceeds of this loan must be used exclusively for export-related purposes, including but not limited to: participation in foreign trade shows, translation of product literature, export working capital, or purchase of equipment for export production.

Conditions of Approval:

This approval is subject to the following conditions:

1. Execution of the SBA Form 147 (Promissory Note).
2. Verification of current business insurance coverage.
3. Submission of [Specific Document A] and [Specific Document B].
4. Evidence of U.S. content/export eligibility as per SBA guidelines.

Please review these terms carefully. To proceed with the closing, please sign the enclosed acknowledgment and return it to our office by [Expiration Date].

Congratulations on the growth of your international business operations. We look forward to working with you.

Sincerely,

[Signature]

[Name of Loan Officer]

[Title]

[Lender Name]